

**Retirement Board Meeting**  
**August 27, 2019**  
**9:30 AM**  
**Montague Town Hall - 1<sup>st</sup> Floor**  
**Agenda – REVISED 8/22/19**

1. **Minutes** of July 30, 2019 meeting for review and approval.

**BOARD MOVE** to approve minutes of July 30, 2019 meeting.

2. **Contributory Retirement Warrant:** approve August 2019 Warrant #8, dated August 30, 2019, in the amount of \$268,610.60.
3. **BOARD MOVE** to approve August 2019 Warrant #8, dated August 30, 2019, in the amount of \$268,610.60.
4. **Travel Expense:** Approve travel expense for Board Members and Staff to attend the MACRS conference in Springfield on September 29 - October 2, 2019, and to attend the Administrators Meeting in Northampton on October 31, 2019.

**BOARD MOVE** to approve travel expense for Board Members and Staff to attend the MACRS conference in Springfield on September 29 - October 2, 2019, and to attend the Administrators Meeting in Northampton on October 31, 2019.

5. **Superannuation Retirement:** Leon Ambo, TFFD, Option C, effective 10/4/2019.

**BOARD MOVE** to accept Superannuation Retirement application from Leon Ambo, TFFD, Option C, effective 10/4/2019.

6. **Financial Statements:** Board to review July 2019 financial statements, containing the following documents:

Cash Receipts Report	Bank Reconciliation	Detail General Ledger
Cash Disbursements Report	Bank Statements	Supplementary Schedule
Adjustments Report	PRIT Reconciliation	Y-T-D Budget
Trial Balance	PRIT Statements	

7. **Notice:** Administrator Deb Underhill will be taking vacation time on September 18<sup>th</sup> and 19<sup>th</sup>.

**Topics not anticipated covered in the 48 hour posting requirement.**

**Next meeting: Tuesday September 24, 2019 at 9:30 am.**

**Annual items:**  
**Jan/Feb - Post COLA hearing**  
**Sept – Vote chairman**  
**Oct – Administrator evaluation & compensation, stipends, budget for next year**  
**Nov – Budget approval**